



Class Registration Form			January through April, 2012				
First Name:			Last Name:				
Company							
Address:							
City:			State:			ZIP:	
Phone:			E-Mail:				
Please <input checked="" type="checkbox"/> or circle the date for each course you want to register for, then fax the completed (and signed) form to the number listed below.			Class Dates - please <input checked="" type="checkbox"/> (or circle) your choice(s)				
	Topic	Class	Jan	Feb	Mar	Apr	
	Access	Introduction	<input type="checkbox"/> 1/30		<input type="checkbox"/> 3/5	<input type="checkbox"/> 4/12	
		Intermediate		<input type="checkbox"/> 2/15		<input type="checkbox"/> 4/13	
	Excel	Introduction	<input type="checkbox"/> 1/20	<input type="checkbox"/> 2/13	<input type="checkbox"/> 3/7	<input type="checkbox"/> 4/9	
		Intermediate	<input type="checkbox"/> 1/31	<input type="checkbox"/> 2/27	<input type="checkbox"/> 3/9	<input type="checkbox"/> 4/10	
		Mastering: PivotTables		<input type="checkbox"/> 2/14	<input type="checkbox"/> 3/8		
	Power Point	Introduction	<input type="checkbox"/> 1/18		<input type="checkbox"/> 3/13		
		Intermediate		<input type="checkbox"/> 2/9		<input type="checkbox"/> 4/17	
	Word	Introduction		<input type="checkbox"/> 2/7		<input type="checkbox"/> 4/11	
Intermediate				<input type="checkbox"/> 3/15			
Location:	Huntington Easton Operations Center 7 Easton Oval, Columbus, OH – 2 nd floor - Rooms 1 and 2						
Please fill out, print, then FAX this Registration Form to: 740-587-0505							

Classes begin at 8:15 AM and go to 4:30 PM

Cost for each full day session is \$125

Payment is expected at the beginning of each session.

Purchase Orders are accepted for businesses booking multiple classes or multiple students.

You may also e-mail this completed Word form to bmiles@intinfo.com

Please use "Course Registration" in the subject field.

Questions? Please contact us at 740-587-3827 - We look forward to seeing you in class!